



Ted Ondrick
MATERIALS GROUP

58 Industry Road, Chicopee, MA 01020
Office (413) 592-2081 Fax (413) 592-7451

TED ONDRICK MATERIALS GROUP - APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name _____ Date _____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

Are you eligible to work in the U.S? ___Yes ___No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.)
___Yes ___No

Have you ever been terminated from employment or asked to resign by an employer? ___Yes ___No

If yes, please provide company names and details _____

Can you work any shift? ___Yes ___No

Can you work overtime, including weekends? ___Yes ___No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? ___Yes ___No

EMPLOYMENT DESIRED

Date you can start _____

Hourly Rate/Salary desired _____

Position desired _____

Are you currently employed? ___ If so, may we inquire of your present employer? _____

REFERRAL SOURCE

How did you hear about us? ___ Walk In ___ Advertisement ___ Referral ___ Other

Have you ever worked for this company before?

___Yes ___No If yes, explain _____



Do you know anyone who works for our company? ___ Yes ___ No

If yes, who? _____

EDUCATION	Name and location of school	No. of yrs. Attended	Degree Received	Subjects studied/Major
High School				
College or University				
Trade, Business or Correspondence School				

EMPLOYMENT HISTORY Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
		Job Title	Address
		Immediate supervisor and title	Summarize the nature of work performed and job responsibilities
Reason for leaving			
From	To	Employer	Telephone
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Reason for leaving

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Reason for leaving

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Job Title	Address
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Immediate supervisor and title	Summarize the nature of work performed and job responsibilities
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Reason for leaving

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

Computer Skills (please describe): _____

REFERENCES Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			



Please read carefully before signing.

Ted Ondrick Materials Group is an equal opportunity employer. Ted Ondrick Material Group does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Ted Ondrick Materials Group to hire me. If I am hired, I understand that either Ted Ondrick Materials Group or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Ted Ondrick Materials Group has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Ted Ondrick Materials Group true and complete information on this application. No requested information has been concealed. I authorize Ted Ondrick Materials Group to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____ Signature _____

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE.